

## Visa for family reunification - *parent to minor German child*

### Checklist for Filing Your Application

Please read the checklist and fill out the application form thoroughly. We require that the printed and signed checklist (2 pages) is submitted with the application form at your appointment. Please prepare two sets of the listed documents and sort them exactly in the following order:

|   |   |   | to be filled out<br>by the German Mission |  |
|---|---|---|---|--|
| 1 | <b>2x Application form</b>                                | Application completed, printed and signed (including Information provided to applicants pursuant to Section 54 (2) 8 in conjunction with Section 53 of the Residence Act)   | <input type="checkbox"/>                  |  |
| 2 | <b>Passport</b><br>+ 2 copies of the data page            | Valid and signed passport which must have at least two blank pages.   | <input type="checkbox"/>                  |  |
| 3 | <b>2x Photo</b>   | Recent passport photographs according to biometric specifications (not stapled)   | <input type="checkbox"/>                  |  |
| 4 | <b>2 copies of German passport of child</b>               |   | <input type="checkbox"/>                  |  |
|   | <b>2 copies of proof of residence of child in Germany</b> | Only applicable if child is already residing in Germany   |   |  |
| 5 | <b>Birth certificate of child</b><br>+ 2 copies           | <ul style="list-style-type: none"> <li>• German birth certificate<br/>or</li> <li>• South African unabridged birth certificate with Apostille from <u>DIRCO</u><br/>or</li> <li>• If born elsewhere: Birth certificate including names of parents and Apostille/Legalisation</li> </ul> | <input type="checkbox"/>                  |  |
| 8 | <b>2x checklist</b>                                       | Two copies of this checklist have to be signed and submitted with your application.   | <input type="checkbox"/>                  |  |

The German Mission reserves the right to ask for additional documentation at any time during the processing of the application whenever deemed necessary. Presenting the above-mentioned documentation does not guarantee that the visa will be granted. We strongly recommend that you do not purchase an airline ticket unless the visa has been approved and the German Mission requests you to do so.

The processing time can take up to three months. Once the application has been approved by the relevant German authority, the German Mission will issue a visa valid for 3 months. Your subsequent residence permit will be issued by the competent Aliens Authority in Germany. You are required to apply well in advance for it before the expiry of the visa.

\_\_\_\_\_

*Place*

*Date*

*Name*

*Signature*

**IF NECESSARY TO BE COMPLETED AT THE GERMAN MISSION (OUTSTANDING DOCUMENTATION):**

*I was informed that the required documents regarding the following points have to be presented within a period of two weeks in order to proceed with the application: \_\_\_\_\_*

\_\_\_\_\_

*Place*

*Date*

*Signature*