



## Information sheet: national visa

### Visa for Intensive language course (Section 16b Residence Act)

#### Basic information

- Documents not in the English language must be submitted with a certified German translation. A translation of the personal data page of the passport is, however, not required.
- Certificates, diplomas, etc. must be submitted **as originals with two copies**. Your original documents will be returned to you after you have submitted your application.
- As a rule, visa applications must be approved by the relevant foreigner's authority in Germany. The visa can only be issued when this approval has been received.
- **Processing time is as a rule ca. 4 weeks** but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The mission abroad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the mission abroad to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

#### General information

A residence permit for a **maximum of one** year can be issued for attending a language course which is **not preparatory** to further studies at the university.

A visa for learning German can only be issued for participation in an intensive language course.

An intensive language course requires that it is limited in time from the outset, usually involves daily instruction (at least 18 hours of instruction per week), and is geared toward acquiring a comprehensive knowledge of German. Evening and weekend courses do not meet these requirements.

Use the following checklist to make sure your application documents are complete. All documents listed here are to be submitted in the requested **form and order**.

<b>Visa application checklist</b>	
The following documents must be submitted with each application, complete in original and 1 copy.	
	<b>Missing</b>
Two (2) fully completed and signed applications including declarations pursuant to Section 54 Residence Act	
Two (2) recent biometric passport photos (see specimen photos)	
Valid passport (personally signed and with at least two (2) completely empty pages)	
Two (2) uncertified copies of the data page of your valid passport	
Proof of enrolment in an intensive language course (at least 18 lessons per week) and that the fees for the course are already paid	
Proof of previous education / degrees	
Proof of previous work history (job references, etc.)	
Letter of motivation explaining your reasons for taking the language course	
Proof of previous level of own German language skills (e.g. certificate of attendance at language institute, language certificates acquired so far)	
Proof of adequate financial means  <u>Financing</u> To stay in Germany the applicant must have at their disposal <b>at least 1.027,- € per month</b> . Proof must be submitted with the application of financial means for at least one year, that is at least 12.324,- € (for example, in the form of a blocked account or a formal undertaking by a third person to cover all costs).  <u>In the case of financing in the form of a blocked account:</u> Open the blocked account <b>in good time BEFORE</b> you apply for a visa. When applying for a visa, <b>only the official confirmation of the opening of the account</b> including information on the amount paid in and the amount available per month will be accepted. A confirmation which does not include this information is not sufficient.  <u>Financing through a declaration of commitment</u> (Verpflichtungserklärung gem. § §§ 66 - 68 Aufenthaltsgesetz) by a third person in Germany to the responsible immigration authority in Germany.	
Proof of adequate health insurance cover.  Valid travel health insurance covering your requested stay with a minimum coverage of 30,000 euros, valid for all Schengen countries.	
<b>Applicant of a nationality other than South African</b>	
Proof of habitual abode in South Africa	
<b>Fee</b>	
Processing fee of 75 € payable in Rand.	
<b>Completeness of application</b>	
The application is complete: <input type="checkbox"/> Yes <input type="checkbox"/> No, the information/documents indicated above are lacking.	
<b>Declaration when applications are not complete:</b> I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.	
_____	
place, date, signature	